

2022 Dragon Boat Festival

- Applicant: Ground Zero/Scott Paysuer
- When: April 30, 2022
- Time: 6:00 a.m. - 8:00 p.m.
- Where: Grand Park
- Set-up: Beginning April 25th
- Take Down: 8pm May 2nd
closure of one lane of Farrow from 6:30 am to 8:30 am
and 4:30 to 5:30pm
- Expected Attendance: 5000-7000
- SE Committee Vote: Approved

Accepted AS SE. Application.



PARKS DIVISION RENTAL RULES AND REGULATIONS

- Customers must complete the Facility Use Application below and provide a deposit.
- Please abide by requested time of rental. Allow for set-up and clean-up time in your request.
- Picnic shelters are "first come, first served," unless you reserve an individual shelter.
- All parks are public property and may be used by the general public at any time. Approved rental of the park gives you priority use of the immediate facilities, but may not give you the right to prohibit the public from other areas of the park.
- The Parks Division must approve all structures, including stages, tents, inflatables, portable toilets, concession trailers, etc., and their proposed locations. We recommend that you get approval when you make your reservation and before you contract with any provider. The city shall not be liable for expenses incurred by the user should structures not be approved. Approval must be received a minimum of 14 days prior to your event.
- The city has a noise ordinance that applies to all events, parks and picnic shelter rentals. Any noise or sound that is projected from one property onto another is measured in decibels at the boundary line of the property. Any sound exceeding the decibel standard is a violation of the ordinance. Decibel levels are measured and enforced by the Myrtle Beach Police Department. **Amplified sound before 8:00 a.m. and after 10:00 p.m. is prohibited.** Please discuss any proposed use of sound with the Parks Division prior to making your reservation.
- All parks have underground utilities and irrigation; therefore, stakes may **NOT** be driven into the ground to support any structure. Tents may be anchored by sandbags or concrete buckets.
- Traffic cones are sometimes used in the grass to mark irrigation water valve boxes, so please do not move them.
- The irrigation system usually runs between midnight and 7:00 a.m. If you plan to be in the park during these hours, make sure to notify us so the irrigation system can be turned off.

- Vehicles are not allowed on any grassed area due to underground utilities and irrigation. Advance arrangements must be made with the Parks Division for loading and unloading. **At Grand Park, private vehicles are not allowed to drive or park on the grass, along the walking path around the lake, or on the bridges without specific permission in advance of your event.** It is the responsibility of the applicant to make sure that guests, vendors, suppliers, delivery drivers, etc. are aware of these rules. The applicant will be liable for any damages.
- The applicant may be required to provide portable toilets if more than 250 people are expected and the event is scheduled to last more than three hours.
- Clean-up of the park after your event is the responsibility of the person or organization to whom the city granted the Facility Use Permit. Park users are expected to leave the area as clean as it was found. Trash must be placed in approved containers. Please bring extra trash bags.
- Cooking equipment must be approved prior to your event and is subject to all fire department rules and regulations. Grease and other waste must be disposed of properly. Grease or oil should be poured back into the original containers and placed in the trash receptacles. Do not pour grease or oil into drainage basins, on the grass or in lakes or ditches.
- Swimming is not allowed in any city owned lake.
- Motorized watercraft are not allowed in any city owned lake. Paddleboats, canoes, kayaks, etc. that can be carried by hand and placed in the lake at Grand Park are acceptable. Vehicles are not allowed to trailer boats into the lakes.
- Extension cords cannot be run across sidewalks or areas designated for foot traffic without being covered by an OSHA-approved method.
- Do not use nails, screws, glue or duct tape to attach decorations to any structure.
- Electrical outlets are provided at some picnic shelters and parks. We do our best to inspect them regularly; however, outdoor electrical outlets are exposed, and we cannot guarantee that they will be workable on the day of your event.
- No potable water supply exists in the parks.

I understand these rules and regulations and agree to abide by them.


 Applicant Signature 5/21/21
 Date


 Center Staff Signature 8/20/21
 Date

CITY OF MYRTLE BEACH
FACILITY USE APPLICATION

(Please Print)

APPLICANT NAME: Ground Zero

PHONE: _____ PHONE: 843-997-6886

(Residence)

(Business or Cell)

ADDRESS: PO Box 8279

CITY Myrtle Beach STATE SC ZIP 29578

EMAIL ADDRESS: scott@mygroundzero.com

ORGANIZATION: Ground Zero

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PICNIC SHELTER OR PARK TO BE USED: Shelter A, B & C @ Grand Park and

BEGINNING DATE: Sat, April 30 TIME: 6:00 am (2022) Grand Park

ENDING DATE: Sat, April 30 TIME: 8:00 pm (2022)

DETAILED DESCRIPTION OF ACTIVITY: to use during Dragon Boat Festival

- THE SALE OR DISTRIBUTION OF ALCOHOLIC BEVERAGES IS STRICTLY PROHIBITED, UNLESS APPROVED BY THE CULTURAL AND LEISURE SERVICES SUPERINTENDENT.
- VEHICLES ARE NOT PERMITTED TO STOP, STAND OR PARK OTHER THAN IN DESIGNATED PARKING, LOADING OR UNLOADING ZONES **EXCEPT WITH THE SPECIFIC WRITTEN PERMISSION OF THE POLICE DEPARTMENT (TO BE ATTACHED TO THIS DOCUMENT).**
- THE CITY RESERVES THE RIGHT TO APPROVE OR DISAPPROVE THE TYPE, NUMBER AND PLACEMENT OF ALL STRUCTURES, INCLUDING BUT NOT LIMITED TO TENTS, BOOTHS, DISPLAYS AND COOKING APPARATUS.
- IT IS AGREED AND UNDERSTOOD THAT PERMITTEE IS SOLELY RESPONSIBLE FOR THE CONDITION AND CLEANLINESS OF FACILITY USED DURING THE TERM OF THIS PERMIT AND AGREES TO RETURN SAID PROPERTY IN THE SAME CONDITION AS FOUND, REASONABLE WEAR AND TEAR EXCEPTED.
- PERMITTEE AGREES TO ARRANGE FOR AND ASSUME THE COST OF PROVIDING SECURITY AND CROWD CONTROL WHEN SUCH IS DEEMED NECESSARY BY THE CITY.
- PERMITTEE AGREES TO CONDUCT ALL ACTIVITIES IN COMPLIANCE WITH THE LAWS OF THE STATE OF SOUTH CAROLINA AND ALL APPLICABLE CITY ORDINANCES.
- PERMITTEE AGREES TO PURCHASE AND MAINTAIN IN FORCE FOR THE FULL TERM OF THIS PERMIT A GENERAL LIABILITY POLICY MEETING THE FOLLOWING CRITERIA.
 - 1) Coverage shall be written on an occurrence basis and provide Premises/Operations, Independent Contractors, Products/Completed Operations, Contractual and Broad Form Property Damage.
 - 2) Minimum limits of liability will be \$ 1 million combined single limit per occurrence for bodily injury and property damage.
 - 3) The City of Myrtle Beach shall be named as an "additional insured" and the policy endorsed to require that the City be provided thirty (30) days written notice in the event of coverage modification or cancellation.
 - 4) A certificate of insurance will be provided to the City ten (10) days prior to the beginning date of the event permitted herein.
 - 5) Additional limits may be required to address special or unusual hazards.

MAIL, EMAIL, OR FAX APPLICATIONS TO:
CITY OF MYRTLE BEACH
ATTN: RHONDA EDGE
PO BOX 2468
MYRTLE BEACH, SC 29578
REDGE@CITYOFMYRTLEBEACH.COM
OFFICE: 843-918-2332
FAX: 843-918-2340

Section 19-127 (c) (6) of the Code of Ordinances of Myrtle Beach provides: In consideration of current demands on public resources made during the month of May, no special event permit, noise variance, or facility use permit with outdoor vending, merchandise, or food or beverage sales, as otherwise permitted by law, may be issued from May 1 through midnight of May 31 of every year, if such permit or variance overlaps or coincides with an unpermitted rally that is held forth as occurring on specified days and is reasonably perceived by the council acting in its discretion as being held in furtherance of or to take advantage of an unpermitted rally, to include either five days before or five days after the time of the rally as set forth.

ADA Notice: The City of Myrtle Beach will not discriminate against qualified individuals on the basis of disability in its services, programs or activities. The city will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy its programs, services and activities. For more information, contact Docshee Moore at Canal Street Recreation Center (843-918-1465), Kevin Morris at Pepper Geddings Recreation Center (843-918-2280), Rob Cardella at Crabtree Memorial Gymnasium (843-918-2355), Dustin Jordan at Base Recreation Center (843-918-2380), Troy Marron at the Train Depot (843-918-4906), Rhonda Edge for Parks and Picnic Shelter rental (843-918-2332) or ADA Coordinator Coleman Randall (843-918-1113).

CITY OF MYRTLE BEACH
EVENT RESUMÉ
(Please Print)

Please complete this form in its entirety. If a question does not apply, please write N/A.

Applicant's Name: Ground Zero

Event Information:

Event Name: Ground Zero Dragon Boat Festival

Date & Time of Event: Saturday, April 30

Date & Time of Set-Up: Sunday April 25 Date & Time of Breakdown: Monday 5/2/22

Public or Private Event: Public Expected Attendance: 5,000-7,000

Number of your staff who will be present: 5 staff / 60 volunteers

Will this be catered, have bands, or have any other outside vendors? (Y/N) Yes

If yes, please explain: DJ, inflatable games, vendors

What area of the park/facility do you plan to use? all of Grand Park including the Picnic Shelters (A, B & C on Sat. the 25)

Details of Event:

Is your group or organization registered as non-profit (Y/N)? Yes

Is your event being sponsored by or for the benefit of a charity, religious organization, 501(c)3 corporation, civic group, fraternal organization, or mutual benevolent aid association (Y/N)? Yes If yes, please provide the name of the organization and attach a signed statement from that organization on its letterhead affirming the sponsorship or benefit to the organization. It's a fundraising event for Ground Zero

Will this event have an admission fee, require tickets, charge for food and beverage, or collect money for any purpose (Y/N)? Yes If yes, please explain: free to attend / food vendors will charge / charge for inflatables

Are you requesting alcohol to be approved for this event (Y/N)? No

Type? Wine _____ Beer _____ Liquor and/or mixed drinks _____

How will the alcohol be distributed?

Applicant provides for free: _____ Applicant sells to attendees: _____

Attendees bring their own: _____ Vendor sells to attendees: _____

Do you plan to decorate (Y/N)? Yes What type of decorations? some teams will decorate their team tent

Do you plan to display signage (Y/N)? Yes If yes, type, size and location? directional signs, sponsors, etc

Do you plan to have any structures: tents, stages, inflatables, etc. (Y/N)? Yes

If yes, what kind and size, when will they be installed and who will install them?
50-60 10x10 Team Tents / inflatables / Rick Wall / event office / storage containers / a few larger tents

Is this a wedding (Y/N)? No If so, who is the officiant? _____

Do you plan to cook on-site (Y/N)? Yes Gas Grill _____ Charcoal Grill _____
Crockpot _____ Hot Plate _____ Other food vendors

Please describe set up requirements: _____

Do you plan to have entertainment (Y/N)? Yes If yes, what kind and who?
DJ

Are you requesting closing of streets (Y/N)? No Which ones? _____

What is your plan for parking? everyone is encouraged to use designated parking spaces - Request parking lot near picnic shelters to be block off for use by vendors (at the end of Forbus)

What is your plan for clean up? volunteers during the day and when wrapping up we will have a dumpster put

Remove all trash from trash cans and place in dumpster located in parking lot on near the Picnic Shelters and on Hackler St
Forbus Court.

Do you plan to use the electricity provided in the facility/park (Y/N)? Yes
(If yes, fill out the electrical attachment. You may need to rent a generator.)

Do you plan to hire off-duty police or private security (Y/N)? Yes If yes, who and how many? included in Security Plan

Has security been approved by Myrtle Beach Police Department? No for 2021 but yes for past years

What is your plan in case of medical/police emergency? Police + EMS onsite

Please explain all activities you plan to do at the facility: Picnic Shelters for people to use ~~shelter~~ to eat in vendor area / dragon boat races / inflatables / banana boat rides / stage + music / vendors

**EVENT RÉSUMÉ ADDENDUM
ELECTRICAL NEEDS**

What equipment do you plan to use that needs electricity? (If possible, give wattage and voltage for each.)

	Equipment	Watts	Volts
1.	PA		
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

- Not all parks have electric circuits available. Please ask when filling out the application if the park you want to rent has electricity available.
- Equipment such as coffee makers, popcorn poppers, cotton candy machines and other cooking equipment or motor driven equipment may need to be on a circuit by itself. Please contact staff prior to your event to see if all of your equipment listed can be accommodated by the available electricity.
- If any of your equipment needs 240 volts, please check with staff to see if it is available.
- If 240 volt service is available, a licensed electrician must make any electrical "taps" required to make that equipment work.
- If a band is performing at your event and requires more than the 120 volt convenience outlets provided, please contact staff prior to tapping into the panel box. As listed above, a licensed electrician must make that tap.

EVENT PLANNER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

EQUIPMENT RENTAL

COMPANY NAME American Tent BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 6,000
MAILING ADDRESS _____
EMAIL ADDRESS _____

CATERER

COMPANY NAME N/A BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ _____
MAILING ADDRESS _____
EMAIL ADDRESS _____

D.J.

COMPANY NAME DJ Pclagg BUSINESS LICENSE NUMBER _____
CONTACT NAME _____ HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,500
MAILING ADDRESS _____
EMAIL ADDRESS _____

ENTERTAINMENT

COMPANY NAME MC Sound BUSINESS LICENSE NUMBER _____
CONTACT NAME Mike Cook HOSPITALITY NUMBER _____
TELEPHONE _____ CONTRACT VALUE \$ 1,800
MAILING ADDRESS _____
EMAIL ADDRESS _____

Does your event require rental of barricades? Yes If so, how many? 295

Does your event require extra trash cans? Yes If so, how many? 40

Site Plan: Please provide a site plan of your event. I can provide you aerial photos for your use if you need them.

(If this is a birthday party or family reunion, site plan is not required.)

Applicant Signature: [Signature] Date: 5/21

→ Barricades

20 near picnic shelter
75 in grass @ main field (across from Orvis)
100 on concrete pad (across from Valor Park)
100 in grass area below docks (opposite side of main field)
295 spread out in 4 sections of 25 ^{of concrete} along side walls

→ trash cans

20 near picnic shelter
10 in grass @ main field (across from Orvis)
5 on concrete pad (across from Valor Park)
5 in grass area below the docks (opposite of main field)
40 a concrete



2022 Dragon Boat Festival
Site Map